I. Call to Order
   A. Pledge of Allegiance
   B. Roll Call
   C. Excused Absences (Motion Needed)

Open Meetings Law: Posted at entrance to room.
Notes Regarding Agenda: The Board will generally follow the sequence of the published agenda but may change the order of items when appropriate and may elect to act on any of the items listed.

II. Communications
   A. Public Comment on Items Not on the Agenda
      Public questions and comments regarding items not on the agenda may take place now in the agenda. Individuals who want to address the Board must complete a Guidelines for Public Comments form with the date, topic addressing, name and address and give it to the board clerk prior to the meeting. When called upon by the presiding officer, the individual shall proceed to the podium and state their name and address. An individual may not exceed three (3) minutes, and total time for all individuals who want to speak shall not exceed 30 minutes unless a majority vote of the Board approves extending allocated time. This time for public comment shall not be used to address specific individual student discipline or employee performance issues. Complaint and grievance processes are in place to deal with issues of this nature.
   B. Presentation: Cooperation BEST
   C. Superintendent's Report
   D. Board Comments
   E. Committee Reports
      1. Buildings, Grounds, & Finance
      2. Human Resources & Student Services
      3. Curriculum & Americanism

Public Comment: Public questions and comments regarding items that are on the agenda may be allowed by the Board as each agenda item is discussed during regular board meetings. Individuals who want to address the Board must complete a Guidelines for Public Comments form with the date, topic addressing, name and address and give it to the board clerk prior to the meeting. Anyone wanting to address the Board may do so if recognized and called upon by the presiding officer. When called upon by the presiding officer they shall state their name and address for the record. Comments of an individual may not exceed three (3) minutes, and total time for all individuals who wish to speak regarding a specific agenda item shall not exceed 30 minutes unless a majority vote of the Board approves extending allocated time.

III. Action Items (Motion Needed)
   A. Action by Consent
      1. Approval of Meeting Agenda
      2. Finance
      3. Out-of-State Travel
      4. Personnel
   B. Board Meeting Minutes of November 9, 2020
   C. Superintendent Midyear Evaluation & Goals
   D. 2019/20 Audit

IV. Discussion/Information Items
   A. Remote Learning Update
   B. Political Representation Contract
   C. Negotiation Parameters (Closed Session)

V. Future Board Calendar
   November 23-25, 2020 No School for Students; Staff Report
   November 26-27, 2020 Holiday, Office Closed
   December 14, 2020 Board of Education Meeting @ 6:00pm - Central Office

VI. Adjournment

The Papillion La Vista Community Schools Board of Education reserves the right to go into Closed Session for purposes in accordance with Nebraska Open Meetings Act NE REV STAT 84-1407 through 1414.
Title of Presentation: Cooperation BEST

School: K-12 Located at the Central Office

Name & Title of Presenter(s): Lois Erickson, Business Partnership Facilitator

What is the activity you plan to describe? Cooperation BEST is our School Business Partnership Program. Through Cooperation BEST, businesses and organizations are paired with schools, educational programs and our community to assist in preparing our students for tomorrow. Partnerships are based on human resources; relationships that are mutually beneficial for the school and the business.
# PAPILLION-LA VISTA PUBLIC SCHOOL DISTRICT #27
## FINANCIAL STATEMENT
### 10/31/20

### BEGINNING BALANCE FROM 10/01/20
$ 30,423,487.35

### REVENUE:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Taxes</td>
<td>1,001,245.32</td>
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<tr>
<td>Interest</td>
<td>173.95</td>
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<tr>
<td>State Aid</td>
<td>3,679,835.00</td>
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<td>School Lunch Receipts</td>
<td>338,130.56</td>
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<td>Federal/State Receipts</td>
<td>112,243.00</td>
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<td>Preschool Tuition</td>
<td>12,127.50</td>
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<tr>
<td>Miscellaneous</td>
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**TOTAL REVENUE**
$ 5,304,149.64

### DISBURSEMENTS:

<table>
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<td>Payroll Taxes</td>
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<tr>
<td>Accounts Payable/Liabilities</td>
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<td>Payflex Fees</td>
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<td>Health Savings Acct.</td>
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</table>

**TOTAL DISBURSEMENTS**
$ 10,766,278.33

### ENDING BALANCE AS OF 10/31/20
$ 24,961,358.66

---

Treasurer

[RETURN TO AGENDA]
# PAPILLION-LA VISTA PUBLIC SCHOOL DISTRICT #27
## BOND FUND FINANCIAL STATEMENT
### 10/31/20

### BOND FUND #3

**Beginning Balance 10/01/2020**  
$5,245,543.48

**REVENUE:**
- Sarpy County Property Tax  
  $25,048.68
- Interest  
  $94.04
- Deposit  
  $0.00
- Internal Transfer  
  $0.00

**TOTAL REVENUE**  
$25,142.72

**DISBURSEMENTS:**
- Principal/ Interest Payments  
  $0.00
- Internal Transfer  
  $0.00

**TOTAL DISBURSEMENTS**  
$0.00

**ENDING BALANCE THRU 10/31/2020**  
$5,270,686.20

### BOND FUND #4

**Beginning Balance 10/01/2020**  
$3,751,075.87

**REVENUE:**
- Sarpy County Property Tax  
  $19,929.08
- Interest  
  $67.27
- Deposit  
  $0.00
- Internal Transfer  
  $0.00

**TOTAL REVENUE**  
$19,996.35

**DISBURSEMENTS:**
- Principal/ Interest Payments  
  $0.00
- Internal Transfer  
  $0.00
- Fee  
  $0.00

**TOTAL DISBURSEMENTS**  
$0.00

**ENDING BALANCE THRU 10/31/2020**  
$3,771,072.22

### BOND FUND #5

**Beginning Balance 10/01/2020**  
$2,870,295.36

**REVENUE:**
- Sarpy County Property Tax  
  $24,650.78
- Interest  
  $51.57
- Deposit  
  $0.00
- Internal Transfer  
  $0.00

**TOTAL REVENUE**  
$24,702.35

**DISBURSEMENTS:**
- Principal/ Interest Payments  
  $0.00
- Internal Transfer  
  $0.00

**TOTAL DISBURSEMENTS**  
$0.00

**ENDING BALANCE THRU 10/31/2020**  
$2,894,997.71
# BOND FUND #6

**Beginning Balance 10/01/2020**

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**REVENUE:**

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<td>Deposit</td>
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**TOTAL REVENUE**

<table>
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<tr>
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<tbody>
<tr>
<td>$</td>
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**DISBURSEMENTS:**

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</thead>
<tbody>
<tr>
<td>Principal/ Interest Payments</td>
<td>0.00</td>
</tr>
<tr>
<td>Internal Transfer</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**TOTAL DISBURSEMENTS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**ENDING BALANCE THRU 10/31/2020**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,436,484.46</td>
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</tbody>
</table>

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Treasurer
### BUILDING FUND

**Beginning Balance 10-1-20**  
1,229,089.60

**Receipts:**
- Tax Revenue - Sarpy County/LC: 9,688.05
- Interest: 20.96
- Internal Transfer: 0.00
- Misc. Deposits: 0.00  

**Disbursements:**
- A/P Checks: 0.00
- Internal Transfer: 0.00  

**Ending Balance 10-31-20**  
1,238,798.61

### CONSTRUCTION FUND

**Beginning Balance 10-1-20**  
15,209,820.78

**Receipts:**
- Interest: 174.38
- Misc. Receipts: 0.00
- Internal Transfers: 0.00  

**Disbursements:**
- A/P Checks: 4,929,051.95
- Bond Refunding: 0.00
- Internal Transfers: 0.00
- Investing Fees: 0.00  

**Ending Balance 10-31-20**  
10,280,943.21

---

Treasurer

**RETURN TO AGENDA**
## Resignations

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>School/Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lynette Janssen</td>
<td>Family Consumer Science</td>
<td>Papillion-La Vista South High School</td>
</tr>
<tr>
<td>Dan Johnston</td>
<td>Business</td>
<td>Papillion-La Vista High School</td>
</tr>
<tr>
<td>Doug Lewis</td>
<td>Assistant Superintendent of Business Services</td>
<td>Central Office</td>
</tr>
<tr>
<td>Lisa Wood</td>
<td>Title 1 Federal Programs &amp; EL</td>
<td>Central Office</td>
</tr>
</tbody>
</table>
The Board of Education of the School District of Papillion La Vista, in the County of Sarpy, in the State of Nebraska, met in open and public session at 6:00p.m., Monday, November 9, 2020. The meeting was held at the Papillion La Vista Community Schools Administration Office, 420 South Washington Street, Papillion, Nebraska.

Notice of the meeting was provided in advance by publication in the Papillion Times, November 4, 2020. Notice of the meeting was simultaneously given to all members of the Board of Education. Their acknowledgment of receipt of the agenda is maintained at the Papillion La Vista Community Schools Administration Office. The proceedings, hereafter shown, were taken while the convened meeting was open to the attendance of the public.

Call to Order
Board President Bret Brasfield called the meeting to order and publicly stated a copy of the Nebraska Open Meetings Law is posted at the entrance to the Board Room. Mr. Brasfield led the group in the Pledge of Allegiance.

Roll call was taken. Board members present were Mr. Brian Lodes, Mr. Chuck Zurcher, Dr. Fred Tafoya, Ms. Valerie Fisher, and Mr. Bret Brasfield. There were no comments from the Board or audience.

A motion was made by Dr. Tafoya and seconded by Ms. Fisher to approve the absence of Ms. SuAnn Witt from the November 9, 2020, board meeting. Roll call vote was taken. Ayes: Zurcher, Tafoya, Fisher, Brasfield, and Lodes. Nays: None. Motioned carried.

Communication
There were no comments regarding items not on the agenda.

Recognition
Our NJROTC was listed on the agenda as being recognized for this meeting. The recognition will be moved to a later board meeting.

Student Council
Grace Khayati, representatives from Papillion La Vista High School, reported for the Student Council. Varsity volleyball finished 3rd in the state. Winter Sports will begin November 16 with Bowling added this year for both boys and girls. Several clubs and activities have taken place such as the collection of winter coats and a food drive for the Tri-County Food Pantry. On November 9 the National Honor Society will induct 117 new members. Auditions will take place for the production of It’s a Wonderful Life Radio Play.

Presentation
Dr. Patti Drewes-Hynek, Early Childhood Supervisor, and Samantha Bainbridge, Sixpence Home Visitor, provided an overview of Early Childhood services in PLCS. Information pertaining to the current status of the District’s preschool program along with information about the birth to three special education home visiting program was provided. The District has 259 Preschool Students, ages 3 to 5 served in classrooms, community or in their homes. Ms. Bainbridge shared information about the Sixpence Pre-natal for the Home Visiting program that is a key piece of the Early Childhood Program.
Superintendent’s Report
Dr. Rikli provided a report of highlights and activities he has attended this past month. Dr. Rikli congratulated Ms. Valerie Fisher on her re-election and Mr. Skip Bailey and Mr. Marcus Madler as our new board members who will be seated in January as our board members. He congratulated Becky Meyers, Director of Elementary Student Services, on defending her dissertation Friday. Dr. Rikli also congratulated both PLSHS and PLHS volleyball teams on their State performance.

Dr. Rikli shared that the District continues to work on finalizing the Remote Learning class sizes for the second semester. The information will be shared with families and staff prior to winter break.

The proposed Military Advisory addition was discussed with our HR Sub Committee. Dr. Rikli will be in contact with the advocate from the base and base officials for further discussion.

Governor Ricketts updated the DHM on Monday due to the rising numbers of COVID cases. This change will impact our sporting events and activities through the District. The District will hold a Facebook Live event on November 17 to discuss COVID and the effects it has on our district.

Dr. Rikli shared with board members that our Liaison Lunch program will be modified due to COVID. More information will be shared with the Board.

Board Comments
Dr. Tafoya attended a Liaison Lunch at Anderson Grove and was impressed with the staff and Administration on how positive they are.
Mr. Lodes attended a Liaison Lunch at Hickory Hill and also commented on the staff’s positivity.
Ms. Fisher and Mr. Brasfield commented on how amazing the staff and students are handling the pandemic and they are very thankful for their continued hard work.
Mr. Brasfield thanked the election poll workers for their excellent work. Mr. Brasfield also thanked our Veterans for their service. He will miss not being able to visit the schools during Veterans Day this week.

Committee Reports
- Building & Grounds & Finance: Mr. Zurcher reported the committee had not met.
- HR & Student Services Committee: Mr. Lodes reported the committee had not met.
- Curriculum and Instruction Committee: Ms. Fisher reported the committee had not met.

Action Items
A motion was made by Ms. Fisher and seconded by Dr. Tafoya to approve the Action by Consent Items: The meeting agenda, bills, out of state travel and personnel items as presented. There were no comments from the Board or audience. Roll call vote was taken. Ayes: Tafoya, Fisher, Brasfield, Lodes, and Zurcher. Nays: None. The motion carried.

A motion was made by Mr. Zurcher and seconded by Mr. Lodes to approve the Board meeting minutes of October 26, 2020. There were no comments from the Board or audience. Roll call vote was taken. Ayes: Fisher, Brasfield, Lodes, Zurcher, and Tafoya. Nays: None. The motion carried.

A motion was made by Mr. Lodes and seconded by Ms. Fisher to approve the bid from Buller Fixture in the amount of $144,030.00 for the removal, disposal and replacement of the Flight Type Dishmachine at Papillion La Vista South High School. There were no comments from the Board or audience. Roll call vote was taken. Ayes: Brasfield, Lodes, Zurcher, Tafoya, and Fisher. Nays: None. The motion carried.
Discussion/Information Items
Dr Rikli provided a recap of the Election results including the Nebraska Legislative races as well as our District’s Board members elected. Also shared was Gretna Public Schools passing of a $258 million bond referendum.

Dr. Kati Settles, Assistant Superintendent of Human Resources, provided an update of student enrollment for the 2020-21 school year including enrollment numbers at each level and in the Remote Learning Plan, student enrollment in Homeschool, option enrollment numbers, and projection of enrollment numbers in the Remote Learning Plan for second semester.

Dr. Rikli provided a midyear Superintendent Goals update to the Board. The Board of Education, as a committee of the whole, annually reviews the Superintendent’s performance. In accordance with Board Policy and Procedures the resulting performance evaluation shall be a consensus of the Board and shall be documented using the evaluation instruments approved by the Nebraska Department of Education. Results will be shared with the Superintendent by the Board President. Input from all board members will be collected using an online survey. The survey link will be emailed to Board members Tuesday, November 11, 2020 and completed by Friday, November 13, 2020.

Board President Brasfield reviewed the future board calendar.
Board President Brasfield adjourned the meeting at 7:12p.m.

SuAnn Witt, Secretary
Papillion La Vista Community School District
Board of Education
Subject: Superintendent Evaluation & Goals, 2020-21

Meeting Date: November 23, 2020

Prior Meeting Discussion Date: November 9, 2020

Department: Board of Education

Action Desired: Approval ___ X ___ Discussion _________ Information Only __________

Background:
The Board of Education, as a committee of the whole, annually reviews the Superintendent’s performance. In accordance with Board Policy and Procedures the resulting performance evaluation shall be a consensus of the Board and shall be documented using the evaluation instruments approved by the Nebraska Department of Education. Results will be shared with the Superintendent by the Board President. Input from all Board Members will be collected using an online survey.

The calendar for completion of the Superintendent’s Evaluation is as follows:

- **November** – Gather data from Board Members, the Board will reach consensus regarding the Superintendent’s performance and will review results with the Superintendent.
- Board will formally acknowledge the completion of the Superintendent’s performance evaluation.
- **Continuously** – Receive reports, updates and subcommittee summaries presented at board meetings

Recommendation: Acknowledge completion of the Superintendent’s Performance Evaluation.

Responsible Person: Board President Bret Brasfield & Andrew Rikli

Superintendent’s Approval ____________________________

Signature

(Closed Session Guidance: The Board may choose to go into closed session for discussion if their public discussion could harm the reputation of an individual. The person whose reputation could be harmed must be informed that there will be a discussion about them in closed session, and that person may request that the discussion occur in open session.)

RETURN TO AGENDA
These goals are preliminary and subject to approval by the Board of Education. The draft goals are based on feedback from the 2019-20 BOE Superintendent Evaluation, the 2019-20 Superintendent Survey, 2019-20 Staff and Parent Surveys, and the District Strategic Planning Goals.

**Adopted Superintendent Goals, 2020-21**

**A. Implement School Reopening and Pandemic Response Plan**

**Possible Indicators**
- Execute School Reopening Plan including in-person model at all grade levels and Remote Learning option
- Continue collaboration with Sarpy/Cass County Health Department, Nebraska Department of Education, surrounding school districts, and other public health and policymaking agencies
- Monitor communication efforts with staff, parents, and students including the use of Facebook Live
- Update the School Reopening Plan as needed and required by public health officials
- Review lessons learned from School Reopening Plan including possible changes to District Calendar

**November 2020 Update**: The 2020-21 School Reopening Plan has been successfully implemented. Currently 90% of all students are attending school in-person, with the remaining 10% of students opting for the remote learning program. The application for second semester remote learning was recently finalized, so the District will work on an updated staffing model for the spring term. Collaboration continues with other school districts, the Nebraska Department of Education, and Sarpy/Cass County Health including meetings every Thursday morning. The District has continued its communication and outreach efforts with staff and parents and has a Facebook Live event scheduled for later in November. Finally, the District has updated its 2020-21 calendar to include more breaks for both students and staff.

**B. Execute District Diversity and Inclusivity programs**

**Possible Indicators**
- Review staffing recruitment and retention strategies to enhance greater diversity
- Work with outside group to conduct a District Equity Audit
- Utilize Superintendent’s Student Advisory Committee to increase involvement of student body
- Explore creation of possible district-level diversity/inclusivity leadership position
- Implement professional development for certified and classified staff to support diversity/inclusivity efforts
- Review current Advisory Council structure, hold dedicated listening sessions, and determine if additional Diversity/Inclusivity Council is needed
- Collaborate with outside partners to provide necessary supports and resources

**November 2020 Update**: The HR Office has already begun implementation of its “Equity in Action” plan to address issues surrounding diversity and inclusivity. Several important milestones have already been achieved. A group called Administrators for Social Justice has been formed that meets periodically throughout the year. This group includes both building level and central office administrators, reviews social justice topics, and meets via Zoom to discuss. The Superintendent’s Student Advisory Committee, a group that includes 16 students from PLHS and PLSHS, has already met twice this year and discussed, among other things, diversity and inclusivity issues. Lastly, the District Strategic Plan has a dedicated goal for diversity and the Action Planning Teams are currently meeting to put detailed operational plans into place. The Cabinet Team has discussed adding district-level responsibilities for an diversity/inclusivity position, but no plans have been finalized yet. The District will continue to partner with outside partners to provide necessary supports and resources.

**C. Continue work on District facility needs and 2018 bond projects**

**Possible Indicators**
• Finish voter-approved projects for current bond work including expansion at PLHS, PLSHS, Anderson Grove, G. Stanley Hall, and Ashbury Elementary
• Initiate expansion projects at Carriage Hill, La Vista West, Rumsey Station, Liberty Middle School, and Foundation Field
• Continue implementation of Bond Communication Plan including Bond Squad series and signage at work sites
• Deploy updated security cameras and infrastructure at the secondary level
• Update long-term building needs, land acquisition plans, and list of facility needs for next bond in 3-4 years

November 2020 Update: Significant progress has been made on the 2018 bond projects. Ashbury Elementary is nearing completion and with an anticipated opening the first week of December. PLSHS and Anderson Grove Elementary are both nearing completion as well. Several ancillary projects, including the parking lot at PLSHS and tennis complex at PLHS, are complete. Much work remains at PLHS, G. Stanley Hall, and Carriage Hill. Work on La Vista West will likely begin spring 2020. Projects that have yet to begin including expansion work at both Rumsey Station and Liberty Middle School. Security cameras have been purchased and are being installed at both PLHS and PLSHS. Prior to Mr. Lewis’s retirement, the District will review its long-term building needs and land acquisition plans.

D. Adopt and implement long-term planning and improvement initiatives
   Possible Indicators
• Finalize and formally adopt District Strategic Planning goals
• Form District Action Teams to execute the long-term Strategic Plan
• Implement Cognia/AdvancED accreditation continuous improvement strategies
• Review all District fundraising policies and update language and practices as needed
• Continue implementation of District Health Insurance Committee to monitor insurance coverage and usage
• Implement National Math and Science Initiative (NMSI) program at PLSHS
• Collaborate with PLV Schools Foundation to expand and market the PLCS Family Fund
• Review ALICAP insurance claims data and implement any needed training to reduce claims
• Implement 2020-21 District Theme: Greatness Happens Together
• Review District Crisis and Safety protocols and provide necessary training for staff
• Deploy cameras, buzzers, and secured entryways at Central Office
• Continue work on legislative matters including GNSA and leadership of GNS group and community involvement through Papio 150
• New service on Nebraska Vietnam Veterans Monument Foundation Honorary Committee

November 2020 Update: The Board of Education has approved the Mission and Values statement recommended by the Community Steering Committee. Dr. Kevin Castner, the external facilitator, recently trained District staff on Action Planning Teams, and several teams have met already to discuss next steps. The District will tie the improvement recommendations from the Cognia/AdvancED accreditation visit into its Strategic Planning efforts. Significant progress has been made regarding fundraising policies. New policy language was formally adopted by the Board during its Oct. 26 meeting after District officials met with representatives from its PTO and booster groups. More training will be needed to make sure all groups understand the updated fundraising requirements. PLSHS has started its partnership with NMSI which provides funding to encourage students to take Advanced Placement (AP) coursework and sit for the AP exams. The PLCS Family Fund has attracted several new donors during the 2020-21 school year, and over 18 staff members have received financial support through the program since the beginning of the year. A new controlled access entryway with cameras and buzzers has been installed at the Central Office to assure better safety for District employees. Dr. Rikli continues to serve as President of the GNS Superintendents group, past President of the GNSA legislative group, Vice Chairman of the Papio 150 planning
group, and Honorary Committee Member of the NVVMF. Dr. Rikli and Amy were scheduled to host a fundraising event for the group along with Congressman Bacon, but the event was rescheduled due to COVID. The 2020-21 Theme has been implemented across the District, and the employee recognition program continues to be successful with over 515 PLCS Great pins being awarded thus far.

E. **Update District leadership succession planning processes**

Possible Indicators
- Implement updated PLCS Leadership Cohort in the fall of 2021
- Collaborate with HR position to market, fill, and transition Asst. Supt. of Business position
- Reorganize the Business Team as needed working with existing team and new Asst. Supt.
- Develop plan for future long-term openings including Communications, PLHS principal, and CO directors
- Collaborate with District Diversity/Inclusivity initiatives to “grow our own” teachers and administrators
- Continue annual one on one mtgs meetings between Superintendent and administrative team
- Monitor effectiveness of new District Title 1 Assistant Administrator and Cadre Supervisor positions

**November 2020 Update:** The PLCS Leadership Cohort has been significantly updated but because of the pandemic and other priorities, its official launch will be in the fall of 2021. Mr. Lewis has shared with Cabinet and the Board his intentions to retire at the end of the 2020-21 school year, so preparations are being made for his successor. The District plans to begin the search for his replacement early in 2021. Dr. Rikli and Dr. Settles have already contacted possible interested parties along with NCSA to support the search process. This process will include a review of the job description, a meeting with the Business Team to discuss desirable skills/attributes, and job postings in various publications. Mr. Lewis has indicated the need for a dedicated payroll person upon his leaving which may lead to a broader reorganization of his team. The new Assistant Superintendent will have some discretion carrying out the organization of the Business Team. One-on-one meetings between Dr. Rikli and all administrators have already begun. Cabinet will continue to review these conversations and discuss both internal and external candidates for several leadership positions which will likely open in the next 2-3 years. Potential open positions at the building level and Central Office have been reviewed and possible internal and external candidates have been discussed. Cabinet will continue monitoring the new District Title 1 AA and Cadre Supervisor positions.

F. **Expand District technology and information services plans**

Possible Indicators
- Develop budget plan to build and sustain staff and student device replacement schedule
- Continue deployment and support of new K-12 staff laptops
- Deploy new devices at Grades 7-12 as they are received by the District
- Transition to Google docs service from Office 365
- Build professional development plan to support technology skills for staff
- Review technology infrastructure including network security needs
- Review current technology staffing model to determine if changes are needed

**November 2020 Update:** Ms. Seery, Mr. Lewis, and Mr. Bingham have collaborated the last several months to build a long-term plan to replace student and staff devices as they near the end of their life cycle. Staff laptops have largely been deployed, and new devices for the middle schools and high schools have been purchased. Because of supply chain issues, the student machines may not arrive until Jan/Feb. The transition to Google has been very successful so far. Ms. Seery and her team are working on a comprehensive PD plan for staff to support this transition. The District will continue to review its IT security needs and completed a second Security Ratings Report by Bitsight Technologies this spring after a cyberattack in 2019.

RETURN TO AGENDA
Subject: Audit Report for 2019-20

Meeting Date: November 23, 2020

Prior Meeting Discussion Date:

Department: Business Services

Action Desired: Approval _X_ Discussion _____ Information Only____

Background:
As required by State Statute 79-1089, the District’s financial records are audited annually. This audit includes all district accounts and funds. O’Donnell, Ficenec, Wills & Ferdig conducted the audit and prepared the report. The State Auditor of Public Accounts and the Nebraska Department of Education received a copy of this report as required by state statute.

Board members have received a copy of the Letter to the Board of significant audit findings. A short review of the full audit will be provided. Copies of the full audit will be available at the meeting.

Recommendation: Motion to acknowledge receipt of the audit report for fiscal year 2019-2020.

Responsible Person: Doug Lewis

Superintendent’s Approval ____________________________

Signature

RETURN TO AGENDA
October 30, 2020

Board of Education
School District No. 27
Papillion-La Vista Public Schools
420 South Washington Street
Papillion, NE 68046-2667

Ladies and Gentlemen:

We have audited the financial statements of the governmental activities, the business-type activities, and each major fund, including the related notes to the financial statements of School District No. 27, Papillion-La Vista Public Schools, for the year ended August 31, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and Government Auditing Standards and Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated September 14, 2020. Professional standards also require that we communicate to you the following information related to our audit.

**Significant Audit Findings**

**Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by School District No. 27, Papillion-La Vista Public Schools, are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by School District No. 27, Papillion-La Vista Public Schools during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the District’s Governmental Activities and Business-type Activities financial statements was:

Management’s estimate of the District’s proportional share of net pension plan liabilities attributed to participation in the Nebraska Public Employees Retirement System of $36,650,224 based upon actuarial analysis of plan and participant information.
Qualitative Aspects of Accounting Practices (continued)

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

The disclosure of District pension plan description and related liabilities in Note 3 to the financial statements which includes actuarial assumptions based on plan and participant information as determined by actuaries engaged by the Nebraska Public Employees Retirement System.

The disclosures of District bonded indebtedness in Note 4 to the financial statements which summarizes the balances of bonds outstanding.

The disclosure of financial commitments in Note 7 to the financial statements which summarizes the balance of commitments and other agreements.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit’s financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor’s report. We are pleased to report that no such disagreements arose during the course of our audit.
Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 30, 2020.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to School District No. 27, Papillion-La Vista Public Schools' financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as School District No. 27, Papillion-La Vista Public Schools' auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information listed below, which accompanies the financial statements but is not a required part of the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the modified cash basis method of accounting, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

1. Schedules of cash receipts, disbursements, and fund balances.
2. Combined schedule of cash receipts, disbursements, and fund balances.
4. Schedule of bonds payable and interest requirements.
5. Schedule of expenditures of Federal Awards.
We were not engaged to report on Management Discussion & Analysis (MD&A), which is accompanying the financial statements but is not required supplemental information. We did perform certain limited procedures on this information which consisted of making inquiries of management and comparing the MD&A for consistency with responses to management inquiries, the basic financial statements, and other knowledge we obtained during the audit of the basic financial statements. However, the MD&A has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion on it.

Restriction on Use

This information is intended solely for the use of School District No. 27, Papillion-La Vista Public Schools' Board of Education and management of School District No. 27, Papillion-La Vista Public Schools and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

O'DONNELL, FICENEK, WILLS & FERDIG, LLP

Geoffrey F. Schnathorst, CPA/CGMA

GFS:cs
Subject: District Remote Learning Update

Meeting Date: November 23, 2020

Prior Meeting Discussion Date: September 28, 2020

Department:

Action Desired: Approval________ Discussion________ Information Only  X  

Background:
Information on the Remote Learning Program will be shared for the second semester. Information included in the presentation will include overall structure, number of sections per grade level, staffing considerations, struggle and strengths of the program.

Recommendation: Information only.

Responsible Person: Shureen Seery

Superintendent’s Approval  Signature

RETURN TO AGENDA
Subject: Political Representation Contract

Meeting Date: November 23, 2020

Prior Meeting Discussion Date:

Department: Business Services

Action Desired: Approval _______ Discussion ____ X ____ Information Only _______

Background:
Tim Gay and his firm Catalyst Public Affairs has provided political representation for Papillion La Vista Community Schools over the last 7 years. The attached contract represents the agreement with Catalyst Public Affairs to provide a continued presence for the Papillion La Vista Community Schools during the upcoming legislative session. Mr. Gay’s role as a lobbyist enables the District to define its unique interests with state legislators and allows the Papillion La Vista Community Schools a voice in the legislative process throughout the current session.

The agreement for lobbying services is a one-year contract at a yearly rate of $39,000 plus expenses. The agreement will run from January 2021 through December 2021.

Recommendation: Discussion with formal action at the December 14, 2020 regular meeting.

Responsible Person: Doug Lewis

Superintendent’s Approval ____________________________

Signature
Dear Andy:

This letter will constitute the Agreement for state governmental services in Nebraska between Catalyst Public Affairs (“Catalyst”) and Papillion La Vista Community Schools (“PLC Schools”).

We agree as follows:

1. PLC Schools is seeking state governmental affairs services in Nebraska through January 1, 2021 to December 31, 2021 for consulting related to any issues identified by PLC Schools or potentially affecting PLC Schools. Catalyst shall provide the following services to PLC Schools in a professional and timely manner at the direction of Andy Rikli:
   
   a. Assist in developing and implementing legislative and regulatory agendas in the Nebraska Unicameral Legislature and local political subdivisions.

   b. Arrange and attend meetings with Andy Rikli, and/or individuals assigned by Andy Rikli, and individual senators regarding issues important to PLC Schools.

   c. Help identify and assist with submitting applications for PLC Schools personnel to serve on state agency advisory committees.

   d. Present legislative and regulatory policy briefings as requested by Andy Rikli.

   e. Notify Andy Rikli, or his designees, of committee hearings, interim study hearings, and other pertinent meetings.

   f. Develop and manage partnerships with PLC Schools stakeholders.

   g. Monitor and report on legislative activity, including floor action and debate, anticipated legislative bills, resolutions, amendments and other activity by the Legislature and its committees.

   h. Assist PLC Schools personnel in drafting and delivery of testimony before legislative committees.

   i. Educate elected officials and their staff employees, and committee staff, on issues important to PLC Schools. Educate local leadership and state leadership on the same.
Draft legislation and amendments. Assist in securing bill and/or amendment sponsors.

Provide PLC Schools with written reports summarizing legislative and regulatory actions upon request, including but not limited to, pre-session and post-session summaries.

Complete and deliver all required ethics reports to the NADC.

Per the direction of PLC Schools, provide necessary advocacy training to PLC Schools staff and/or Board Members.

2. PLC SCHOOLS agrees to pay to Catalyst for services specified herein as follows:

a. Beginning January 1, 2021, PLC Schools will pay $3,250 (Three Thousand Two Hundred and Fifty Dollars) per month until December 31, 2021 for a total of $39,000 per year. Payment shall be made on or before the fifteenth day of the following month.

b. Catalyst shall not be entitled to reimbursement for expenses, unless such expenses are expressly agreed to by PLC Schools; all expenses must be pre-approved by Andy Rikli.

c. PLC Schools shall reimburse Catalyst $200 annually for lobbyist registration fees.

3. Catalyst shall at all times be registered as a lobbyist for PLC Schools, pursuant to Nebraska law. PLC Schools shall pay any registration fees for this purpose in accordance to Nebraska statutes.

4. Notwithstanding the above, either party reserves the right, at its sole discretion, to terminate this Agreement upon thirty (30) days written notice.

AGREED AND APPROVED:

By: __________________ (Dr. Andy Rikli)        By: __________________ (Tim Gay)

Date: ________________            Date: ________________
Subject: Negotiations Status Update

Meeting Date: November 23, 2020

Prior Meeting Discussion Date:

Department: Human Resources

Action Desired: Approval ________ Discussion ________ Information Only ___ X ___

Background:
The Board will enter closed session to receive a status update on the negotiations with PLEA on the 2021-22 Teacher Agreement.

Recommendation:
Move to enter closed session to protect the public interest as the Board discusses the progress of negotiations on the 2021-22 Teacher Agreement.

Responsible Person: Dr. Kati Settles

Superintendent’s Approval

Signature

RETURN TO AGENDA